



ATTENTION BUILDERS AND NEWHOME HOMEOWNERS ONLY

**NOTICE- TIME SENSITIVE
HOMEOWNER'S RESPONSIBILITY**

Willard Heating and Air Conditioning installed your new cooling and heating equipment.

The manufacturer on the equipment we installed requires the equipment be registered within 60 days of your closing date to get the full term of coverage. All parts are covered by the manufacturer's warranty for (10) years when registered within their guidelines. If not registered within their guidelines, it defaults to (5) years. The equipment warranty registration, like the other appliances in the home, is the sole responsibility of the homeowner. The registration is done online at the manufacturer's website.

Once there, the Owner's resources are easy to locate.

To fulfill the manufacturer's requirements, you must supply the serial numbers (SN's) to ALL pieces of equipment installed, as an example: (2) complete systems which consists of (2) air conditioners, (2) gas furnaces and (2) coils will require (6) SN's. Most indoor equipment is in the attic. (2) Complete systems which consist of (2) heat pumps and (2) indoor electric air handlers will require (4) SN's, it should be registered as well to determine if it qualifies for a (10) year part warranty or (5) year part warranty. The Thermostat warranty is determined by the SN's and Willard Heating and Air Conditioning has no responsibility for that. We can assist with the necessary serial numbers if needed.

The manufacturer requires annual maintenance be performed which is (1) cooling and (1) heating tune up per system per year. This protects your warranty in the event a repair is needed under the parts warranty. We offer annual maintenance plans.

Please call us at 972.564.9785 to update your information so we can initiate your labor warranty with us.

Welcome to your new home and please call us when service is needed or if you have any questions.

Thank you,
Willard Heating and Air Conditioning